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**Reading Area Water Authority  
Board Meeting  
Tuesday August 15, 2017**

The Stated Board Meeting of the Reading Area Water Authority was held on Tuesday August 15, 2017 at 815 Washington St, Reading PA 19601 at 4:00 PM. Present were: Board Members: Chairman Ralph Johnson, Vice Chairman Steve Symons, Mr. Steven McCracken, Executive Director Mr. Bill Murray, Mr. Thomas Weld, BCM Engineering, Mr. Carl Scott SSM Engineering. Absent was Ms. Julissa Espinal.

Meeting called to order at 4:00 pm.

A motion was made to approve the meeting minutes from May 16, 2017 by Mr. McCracken and seconded by Mr. Symons.

- All in favor. Motion passed unanimously

A motion was made to approve the General Fund invoices for August 15, 2017 in the amount of \$458,850.34, the Capital Fund Invoices for August 15, 2017 in the amount of \$443,516.26 and the Escrow Fund Invoices for the amount of \$16,740.88 by Mr. McCracken and seconded by Mr. Symons.

- All in favor. Motion passed unanimously

A motion was made to accept the resignation, with regret, for Ms. Josephine Encarnacion by Mr. Steve Symons and seconded by Mr. Steve McCracken.

- All in favor. Motion passed unanimously

**Executive Director Report**

Mr. Murray asked for the approval to hire an intern for a 9 to 10-month period at the rate not to exceed \$13.50 per hour as a part time employee. A motion was made by Mr. McCracken and seconded by Mr. Symons.

- All in favor. Motion passed unanimously

Mr. Murray asked the board to approve the reassignment of the forensic audit to Management Planning, the new employer for James O'Brien, who had done the first part of the forensic Audit. A motion was made by Mr. Symons to allow Mr. Murray, as Executive Director to sign the agreement to move the process of the Forensic Audit to Management Planning and allow James O'Brien to finish the audit with a strict conclusion date. Mr. McCracken seconded the motion.

- All in favor. Motion passed unanimously

Mr. Murray told the Board of Directors that the settlement with the water portion of the Cedar Pak has been cleared up and that one more meeting with them on the City's portion will take place.

Mr. Murray asked for a motion to approve the purchase of the Document Management software for Caselle from Dallas Data at a cost of \$22,050.00. A motion by Mr. McCracken and seconded by Mr. Symons was made.

- All in favor. Motion passed unanimously

A motion was made by Mr. McCracken to allow Bachman Roofing to submit a bid for the replacement of the store yard building's roof, and then allow Mr. Murray to choose the lowest bid to replace the roof. The motion was seconded by Mr. Symons.

- All in favor. Motion passed unanimously

### Engineering Report

Mr. Scott Carl from SSM Engineering said that the dredge project will be completed by August 25, 2017 and under the contracted amount.

Mr. Tom Weld from BCM Engineering asked for a close out of contract 84A for \$115,437.24. Motion was made by Mr. McCracken and seconded by Mr. Symons.

- All in favor. Motion passed unanimously

### Solicitors Report

Attorney Stock asked for a motion to approve the representative letter to RKL, the RAWA Authority auditing firm and allow the Chairman and Executive Director to sign the letter. A motion was made by Mr. McCracken and seconded by Mr. Symons.

- All in favor. Motion passed unanimously

Executive session was called at 5:15 PM

Meeting resumed at 5:36 PM

A motion was made by Mr. McCracken and seconded by Mr. Symons to authority the Solicitor, Attorney Stock and Executive Director Mr. Murray to conclude the MIJI Matter.

- All in favor. Motion passed unanimously

The next Reading Area Water Authority Board Meeting will be held on Tuesday September 19, 2017 at 4:00 P.M. at City Hall, 815 Washington St., Reading PA 19601