



1801 Kutztown Road
Reading, Pennsylvania 19604
Phone: 610-406-6300
Fax: 610-406-6307
TDD: 610-655-6442

**Reading Area Water Authority
Board Meeting
Tuesday March 20, 2018**

The Stated Board Meeting of the Reading Area Water Authority was held on Tuesday March 20, 2018 at 4:00 PM in the Board room of the RAWA Administration office, 1801 Kutztown Road, Reading PA 19604. Present were: Board Members: Chairman Ralph Johnson, Vice Chairman Steve Symons, Mr. Steven McCracken, Ms. Cecile Grimshaw, Executive Director Mr. Bill Murray, Director of Operations and Maintenance Mr. Kim Mazur, Mr. Carl Scott SSM Engineering, and Attorney Ed Stock, Solicitor.

Meeting called to order at 4:00 pm.

No Public comment

Chairman Johnson asked for the February 20, 2018 board meeting minutes be approved. Mr. Symons made the motion to approve the stated board minutes from February 20, 2018, Seconded by Mrs. Grimshaw. *All in Favor* Motion passed unanimously

Chairman Johnson asked for a motion to approve the March 20, 2018 invoices: The General Fund payments for \$384,951.25, the Capital Fund Payments for \$132,024.51 and the Escrow Fund Payments for \$25,679.64. Motion was made by Mr. Symons and seconded by Mr. McCracken. *All in favor* Motion passed unanimously.

Executive Director Report:

Mr. Murray presented to the Board of Directors the Financial report. He asked Mrs. Kieffer to explain the reports that were presented. Mrs. Kieffer showed the Board of Directors the budget to actual so far for 2018. Mr. Murray explained that the reports are directly generated from the accounting system, not a spread sheet that is generated by someone.

Mr. Murray gave a DEP update on the water allocation permit. Construction permit was awarded to RAWA, the Filters have been evaluated and according to the reports that we have, there should be no problems there, and RAWA and DEP are still negotiating the water allocation numbers. RAWA is looking to maintain the 30,000,000 to 35,000,000 per day allocation for a term of 20 to 25 years.

Mr. Murray reminded the Board of Directors that all would be attending the Center for Excellence in Local governments annual Dinner. RAWA is now participating in this committee and are now a sponsor of this group.

Solicitors Report:

Attorney Stock mentioned that he has met with Mr. McCracken and Mrs. Grimshaw and have put together a draft Bylaws package. He asked that all Board members take a look at this and that it be approved at the next board meeting in April.

Director of Maintenance and Operations:

Mr. Mazur asked for a motion to reapprove the purchase of the replacement of the 2 flow meters at the filter plant in the amount of \$12,716.62 that was previously approved through the capital budget for 2018. A motion was made by Mr. Symons and seconded by Mr. McCracken. *All in favor.* Motion passed unanimously.

Mr. Mazur asked for the approval of a Backhoe purchase for the distribution area. Mr. Mazur let the board know that the cost of the Backhoe is \$102,000.00, but 2 pieces of unused equipment are being traded in to bring the actual price of the John Deere Backhoe down to \$58,997.31. A motion was made by Mr. Symons and seconded by Mr. McCracken. *All in favor.* Motion passed unanimously.

Mr. Tom Weld gave an update to the Board of Directors on the Birdsboro Power Plant. Permits have been received and now he is working on the PennDOT permits. He said they are in the process of setting up the pre-construction meetings. He said that he is having weekly meetings with Birdsboro Power.

Mr. Murray asked that a motion be made to get several lines of credits done that are needed for PennDOT. Mr. Weld said that the lines of credit would need to be in place for about 3 years.

Mr. McCracken made the motion to allow Mr. Murray and Attorney Stock to obtain and sign the lines of credit needed for PennDOT, which are needed to be in place for a period of time after the project is completed in case of repairs. Mrs. Grimshaw seconded the motion. *All in favor.* Motion passed unanimously.

Mr. Murray said that there is only one easement that is in question for the Birdsboro Project and that there is a meeting to be held on this subject later in the week.

Engineers Report:

Mr. Scott Carl from SSM gave his monthly review. Mr. Carl said that letters were sent from Senator Schwank's office and Senator Argall's office in reference to the CFA Small Water and Sewer Grant Filter Replacement as letters of support.

Solicitors Report:

Attorney Stock presented to the Board of Directors a Cooperation Agreement between the Reading Housing Authority (RHA) and RAWA. Mr. Stock let the Board know that recently RAWA had helped RHA out on detecting a leak at one of their properties and Mr. Murray thought it would be a good idea to have such an agreement for future endeavors. The RHA found it would be more cost effective to have RAWA do the work and be paid rather than a third party. A motion was made to allow Mr. Murray to sign the Agreement between the RHA and RAWA on behalf of RAWA by Mr. McCracken and seconded by Mrs. Grimshaw. *All in favor.* Motion passed unanimously.

Executive Session:

Litigation, no action to be taken

Motion to Adjourn meeting by Mr. Symons, Seconded by Mrs. Grimshaw. *All in favor* Meeting Adjourned at 5:10 pm

The next Reading Area Water Authority Board meeting will be held on April 17, 2018 at 4:00 pm at the RAWA Administration Building, 1801 Kutztown Road, Reading PA 19604