



1801 Kutztown Road
Reading, Pennsylvania 19604
Phone: 610-406-6300
Fax: 610-406-6307
TDD: 610-655-6442

Reading Area Water Authority
Board Meeting
Tuesday July 17, 2018

The Stated Board Meeting of the Reading Area Water Authority was held on Tuesday July 17, 2018 at 4:00 PM in the Board room of the RAWA Administration office, 1801 Kutztown Road, Reading PA 19604. Present were: Board Members: Chairman Ralph Johnson, Vice Chairman Steve Symons, Mr. Steven McCracken, Dr. Phillip Dougherty, Executive Director Mr. Bill Murray, Director of Operations and Maintenance Mr. Kim Mazur, Mr. Carl Scott, SSM Engineering, and Attorney Ed Stock, Solicitor. Absent was Mrs. Cecile Grimshaw

Meeting called to order at 4:00 pm.

No Public comment

Chairman Johnson asked for a motion to pass the stated Board meeting minutes from June 19, 2018. Mr. McCracken made a motion and seconded by Mr. Symons. All in favor. Motion passed.

Chairman Johnson asked for a motion to approve the invoices for July 2018, for the General fund \$392,218.99, Capital fund \$191,871.56, Escrow fund \$16,451.36 and the Birdsboro Power escrow fund \$205,149.85. Mr. Symons made the motion and Mr. McCracken seconded the motion. All in favor. Motion passed.

Executive Director Report:

Mr. Murray presented to the Board of Directors the copies of the monthly Cash and Financial reports.

Mr. Murray presented to Chairman Johnson an email from Kelly Godfrey from RKL, and Chairman Johnson read it as follows:

“Hi Sandie – As a follow up to the discussion had during the June 19th board meeting, I appreciate the efforts of both yourself and the team at RAWA to ensure that our audit requests are handled in a timely and complete manner. I have been assigned to the RAWA audit for the past 6 years and have noticed a continued effort to improve the timeliness and accuracy of the information that is provided to us. There appears to be an increased focus on policies and processes which allows for us to complete the audit in a

timely and efficient manner. We appreciate your willingness to not only respond to management letter comments, but to also actively seek out suggestions for improvement. We look forward to continuing our relationship with RAWA.

Regards,

Kelly

Kelly M. Godfrey, CPA
Manager, Audit Services Group **RKL LLP**

Certified Public Accountants and Consultants
1330 Broadcasting Road, PO Box 7008
Wyomissing, PA 19610

Director of Maintenance and Operations Report:

Mr. Mazur gave a report on the Drought Proposal Contingency Plan and asked for the board to make a motion to hire SSM to prepare the documentation to submit a Drought Proposal Plan for a 3-year period as per the DRCB docket regulations at a quote of \$6,200.00. This report is important for the water allocation permit that is in process with DEP. A motion was made by Mr. McCracken and seconded by Dr. Dougherty to hire SSM to prepare the Drought Contingency Plan. All in favor. Motion passed.

Mr. Mazur gave a presentation of the Northwest Reservoir and its functions for the board. The board of directors felt it was a great learning presentation and looked forward to learning more about the water system.

Chairman Report:

Chairman Johnson thanked the employees of the Authority for their quick responses to the 2 incidents that occurred in the previous 2 weeks. There was a low pressure event and dirty water event and the crews quickly went out and identified the problems and worked at resolving them as fast as possible.

Engineers Report:

Mr. Scott Carl said that Central Logistics Park is nearing completion and staff are being brought in for training.

Mr. Carl also said that the water allocation permit is still in the hands of DEP and pending approval. Mr. Scott said that the CFA Grant committee met today with over 600 applicants they were unable to get through them all so the awarding of the grant will be September 17, 2018. All other projects are on schedule and details can be read on his monthly report to the Board.

An Executive Session was called at 4:50 pm. For a Legal matter

No action was required after Executive Session.

Meeting adjourned 5:20 pm

The next Reading Area Water Authority Board meeting will be held on August 21, 2018 at 4:00 pm at the RAWA Administration Building, 1801 Kutztown Road, Reading PA 19604