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**Reading Area Water Authority
Board Meeting
Tuesday October 16, 2018**

The Stated Board Meeting of the Reading Area Water Authority was held on Tuesday October 16, 2018 at 4:00 PM in the Board room of the RAWA Administration office, 1801 Kutztown Road, Reading PA 19604. Present were: Board Members: Chairman Ralph E. Johnson, Vice Chairman Steve Symons, Mr. Steven McCracken, Mrs. Cecile Grimshaw, Executive Director Bill Murray, Director of Operations and Maintenance Mr. Kim Mazur, Mr. Carl Scott, SSM Engineering, and Attorney Ed Stock, Solicitor. Excused Absence Dr. Phillip Dougherty.

Chairman Johnson called the meeting to order at 4:00 pm.

Chairman Johnson asked for a motion to pass the stated Board meeting minutes from September 18, 2018.

Mr. Symons made a motion to accept the September 18, 2018 board minutes as stated. Mr. McCracken seconded the motion. All in favor. Motion passed.

Chairman Johnson asked for a motion to approve the invoices for October 2018, for the General fund \$363,866.17, Capital fund \$381,566.16 Escrow fund \$12,297.75 and the Birdsboro Power escrow fund \$284,455.42. Mr. Symons made the motion to approve the October 2018 invoices and Mr. McCracken seconded the motion. All in favor. Motion passed.

Executive Director Report:

Mr. Murray announced that there would not be a rate increase for the 3rd year in a row. Mr. Murray also said that at the November 2018 meeting the 2019 budget would be presented and hopefully approved by the Board of directors. The Budget Committee of Mr. McCracken and Mrs. Grimshaw will be meeting with the RAWA staff and going over it prior to the November meeting. Mr. Matt Dallas from Dallas Data will also be present.

Mr. Murray asked for a motion for the board to approve the purchase of an emergency Box truck for the distribution crew to fix up with all the needs for a main break. He asked for the ability to use up to \$75,000 towards the purchase. A discussion was had on the need of this vehicle. Mr. Murray and Mr. Mazur went over all the pros of having this vehicle available for the crews and

the safety of the job. Motion was made by Mr. Symons and seconded by Mrs. Grimshaw. All in favor. Motion passed.

Mr. Murray also commented to the Board of Directors that the Meditation Park at RACC has been restored back its original state along with RAWA adding a few benches that will put down in the area in the Spring.

Mr. Murray deferred to Attorney Stock to have the Grant that RAWA received be accepted. Attorney Stock asked for a motion to approve and accept a Commonwealth of PA, Commonwealth Financing authority, Small water/sewer grant agreement program and to approve the commitment letter from the Commonwealth of PA, Commonwealth Financing Authority, Small water/sewer grant agreement program in the amount of \$125,000 dated October 16, 2018 to be used for the Filter rehabilitation. Motion made by Mr. McCracken and seconded by Mrs. Grimshaw. All in favor. Motion passed.

Mr. Murray thanked SSM, Mr. Mazur and Senator Schwank for their assistance in getting this grant approved for RAWA. Mr. Johnson also commented that he is very pleased with the how the program of meeting with customers and helping customers is going, getting a grant for the first time in a long time for the work to be done on the filters and doing a 3rd year budget without a rate increase. He thanked all involved.

Director of Maintenance and Operations Report:

Mr. Mazur sis a system presentation of High Service 1 Booster station. Mr. Mazur presented the highlights of the area to the Board of Directors.

Mr. Mazur asked the Board of Directors to approve the bid for the 30" Main replacement job on Route 61 to Wexcon Construction in the amount of \$223,785.00. A motion was made by Mr. McCracken and seconded by Mrs. Grimshaw. Mr. Symons questioned the amount of supplies and dollar amount since RAWA Is purchasing the supplies for the project. Mr. Mazur said that the cost is \$166,214.49 which will come from the capital account. All in favor. Motion passed.

Mr. Mazur asked for a motion to approve the purchase of the materials through Co-Stars in the amount of \$166,214.49. Mr. McCracken made the motion and Mrs. Grimshaw seconded the motion. All in favor. Motion passed.

Mr. Mazur asked the board of director for board approval to advertise out for Bid's of the Siphon Chambers. The project estimate is approximately \$1.4 Million. This is a DEP time frame project. Mr. Symons made the motion and Mr. McCracken seconded the motion. All in favor. Motion passed.

Engineers Report:

Mr. Tom Weld from BCM Engineering stated that there is a meeting the next Wednesday between DEP and RAWA at 10 am to begin the startup of Birdsboro Power taking water from RAWA through a partial permit from DEP.

Mr. Carl presented his monthly SSM engineering report to the board of directors. Mr. Scott told the Board of Directors that the annual Dam inspection will be completed on October 26, 2018.

Solicitors Report:

Attorney Stock asked the Board of Directors to make a motion to approve the transfer of 1 customer to Muhlenberg Township Authority. Motion was made to approve the transfer of 4025 Pottsville Pike to Muhlenberg Township Authority by Mr. Symons and seconded by Mr. McCracken. All in favor. Motion passed.

Attorney Stock asked for a motion to approve the Intergovernmental agreement between RAWA and Muhlenberg Township Authority. Motion made by Mr. McCracken and seconded by Mr. Symons. All in favor. Motion passed.

Attorney Stock asked for a motion to incorporate the amendment to the RAWA/COR lease, the payment to the city \$1.7 million dollars, which was erroneously omitted when the lease was signed. Mr. McCracken made a motion and Mrs. Grimshaw seconded the motion. All in favor. Motion passed.

Executive Session called at 5:40 pm for legal matter. No action will be taken.
Meeting adjourned 6:00 pm