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**Reading Area Water Authority
Board Meeting
Tuesday February 19, 2019**

The Stated Board Meeting of the Reading Area Water Authority was held on Tuesday February 19, 2019 at 4:00 PM in the Board room of the RAWA Administration office, 1801 Kutztown Road, Reading PA 19604. Present were: Board Members: Chairman Ralph E. Johnson, Vice Chairman Steve Symons, Dr. Phillip Dougherty, Mr. Steven McCracken, Executive Director Bill Murray, Director of Operations and Maintenance Mr. Kim Mazur, Mr. Carl Scott, SSM Engineering, and Attorney Ed Stock, Solicitor. Absent was Mrs. Cecile Grimshaw. Chairman Johnson called the meeting to order at 4:00 pm.

No Public Comment

Chairman Johnson asked for a motion to pass the stated Board meeting minutes from January 15, 2019. Mr. McCracken made a motion to accept the stated board minutes. Dr. Dougherty seconded the motion. All in favor. Motion passed unanimously.

Chairman Johnson asked for a motion to approve the invoices for February 2019, for the General fund \$535,979.43, Capital fund \$961,920.94, Escrow fund \$29,765.91 and the Birdsboro Power escrow fund \$1,160,736.09. Mr. McCracken made the motion to approve the February 2019 invoices and Dr. Dougherty seconded the motion. All in favor. Motion passed unanimously.

Board Member Reports:

Mr. Symons went over the monthly Review Panel Meeting that are had with customers that have issues with their accounts.

Chairman Johnson read a thank you note from the President of RACC, Dr. Looney, for repairing the Meditation Garden after the main break last summer. They appreciated the work done and wanted everyone to know how thankful they were for it being restored to its beautiful state.

Executive Director Report:

Mr. Murray explained to the Board of Directors that all departments are working on auditing the accounts closely for unaccounted for water. The Engineering and Meter Reading departments are looking at different maps and comparing them to what is being charged (connections). This will be an ongoing process in order to reduce the amount of unaccounted for water totals over all. In the past 3 years the

overall unaccounted for water totals have dropped from over 25% to less than 20% currently. This is attributed to the auditing and also more accuracy in the new meters that have been installed.

Director of Maintenance and Operations Report:

Mr. Mazur asked for a motion to approve the purchase of 2 new vehicles at a Costars price of \$22,000.00 each. Mr. Johnson asked about the need for 4-wheel drive. Mr. Mazur explained that these vehicles will be used by personnel that will need to be called out to emergencies in all types of weather and the 4-wheel drive option makes the most sense. A motion was made by Mr. Symons and seconded by Dr. Dougherty to approve the purchase of 2 vehicles at a costars cost of \$22,000.00 each. All in favor. Motion Passed unanimously.

Mr. Mazur asked for a motion to approve the purchase of a Lift for the mechanics at a cost of \$13,249.00. Mr. Symons made the motion to approve the purchase of the Lift at a cost of \$13,249.00 and Dr. Dougherty seconded the motion. All in favor. Motion Passed unanimously.

Mr. Mazur gave the Board of directors a brief update on the work being done on the Birdsboro Power Plant. DEP has given RAWA an interim permit to provide 2,000 GPM to Birdsboro Power. They have done a few tests and have taken this amount and things went well. The Filter Rehab project is moving along and on schedule.

Mr. Mazur went over the next phase of Logistic Park, which is named West Run Development. They will require another Well to be drilled and RAWA is working through the next phase of this development.

Mr. Mazur asked for a motion to put out to Penn Bid for GIS Data Collection. Mr. Mazur explained the next step is to have people go out and coordinate each spot on the GIS. A motion was made by Mr. Symons and seconded by Dr. Dougherty to submit the project to Penn Bid. All in favor. Motion Passed unanimously.

Mr. Mazur gave an over view presentation of the SCADA system to the Board of Directors.

Engineers Report:

Mr. Carl asked the Board of Directors to make a motion to put out to bid the Main Replacement at High and Colton Streets. A motion was made by Dr. Dougherty and seconded by Mr. McCracken to allow SSM to put out to bid a main replacement project. All in favor. Motion Passed unanimously.

Solicitors Report:

Attorney Stock asked for a motion for the reduction of the LOC for Central Logistics Park from \$500,000 to \$200,000. Motion was made by Mr. Symons and seconded by Mr. McCracken to allow the reduction in LOC for Central Logistics Park. All in favor. Motion Passed unanimously.

Attorney Stock presented the Bern Township Municipal Water agreement. Attorney Stock explained that the original agreement had wording that made it difficult to calculate the increases annually and also had the dates of increases moved from September annually to January 1st to be in line with the Authorities normal increases. Motion was made by Mr. McCracken and Seconded by Mr. Symons to accept the Bern Township Water Agreement. All in favor. Motion Passed unanimously.

Attorney Stock expressed the need for an Executive Session for a Personnel discussion and Legal matter. Board approval will be required afterwards.

Meeting moved to Executive Session at 5:10pm

Meeting moved out of Executive Session at 5:25pm

Attorney Stock asked for a motion to approve the Executive Directors contract as presented. Dr. Dougherty made the motion and Mr. Symons seconded the approval of the Executive Directors contract. All in favor. Motion Passed unanimously.

Attorney Stock asked for a motion to accept the appointment of Klehr Harrison Law Firm for legal matters at a rate of \$550 per hour. Motion was made by Mr. McCracken and seconded by Mr. Symons. All in favor. Motion Passed unanimously.

Chairman Johnson mentioned that the next Meeting is March 19, 2019 at 4:00 pm.

Motion to Adjourn by Mr. Symons and seconded by Mr. McCracken. All in favor Motion Passed unanimously.

Meeting ended at 5:30pm