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**Reading Area Water Authority
Board Meeting
Tuesday November 19, 2019**

The Board Meeting of the Reading Area Water Authority was held on Tuesday November 19, 2019 at 4:00 PM in the Board room of the RAWA Administration office, 1801 Kutztown Road, Reading PA 19604. Present were Vice Chairman Steve Symons, Dr. Phillip Dougherty, Mrs. Cecile Grimshaw, Reverend Steven McCracken, Executive Director Bill Murray, Attorney Ed Stock, Solicitor. Absent was Chairman Ralph E. Johnson

Vice Chairman Symons called the meeting to order at 4:06 pm.

No Public Comment

Vice Chairman Symons asked for a motion to approve the Stated Meeting Minutes from the October 22, 2019 Board Meeting. A motion was made by Reverend McCracken and seconded by Dr. Dougherty. All in favor. Motion passed.

Vice Chairman Symons asked for a motion to approve the payments for November 2019, General Fund payments in the amount of \$631,718.81, Capital Fund \$103,656.47, Escrow Fund \$40,205.82 and the Birdsboro Escrow Fund \$5,129.06. A motion was made by Reverend McCracken and seconded by Dr. Dougherty. All in favor. Motion passed.

Mr. Scott Carl, SSM Engineer asked for a motion to approve payment for the Contractor Application; Angelica Creek Stream Bank Restoration in the amount of \$42,516.00 and approval of Payment #2 for Contractor Application, Angelica Creek Stream Bank Restoration in the amount of \$4,724.00. A motion was made by Reverend McCracken and seconded by Dr. Dougherty. All in favor. Motion passed.

Mr. Carl also asked for a motion to approve payment #3 for Contractor Application, High and Colston St and 18th Street Main Project, \$33,386.45, and for a Change order for additional paving pursuant to City of Reading Request, High and Colston and 18th Street Main project, in the amount of \$3,178.75. A motion was made by Reverend McCracken and seconded by Dr. Dougherty. All in favor. Motion passed.

Mr. Carl let the Board know that there is a Grant application available from CFA , H2O, for a 50% funding of projects \$500,000 up to and is recommending that RAWA apply and include the 2 Filter Rehab projects, the North Heidelberg Well and the 17th Street tank. Resolutions would need to be passed that would include;

1) Asking CFA for the grant, 2) Committing to doing the project when approved for the funding and that we would own the project once completed, and 3) Committing to funding the remaining 50% of the project. The Project is estimated to be at a cost of \$4.5 Million, and the grant would provide half, or \$2.25 Million. Attorney Stock said he reviewed the documents and said everything is in order. The Motion to be passed would be to authorize the Executive Director to provide a Commitment letter, execute a Statement of Project Ownership letter and a Resolution from the Board to allow the Executive Director to Execute the paperwork. A motion was made by Reverend McCracken and seconded by Dr. Dougherty. All in favor. Motion passed.

Mr. Tom Beckett from NW Financial presented to the Board a recommendation on the recent RFP for Bond Counsel for RAWA. The recommendation is that we make a motion to hire Stevens and Lee at the rate given in their proposal on November 14, 2019 for Bond Counsel of \$25,000. A motion was made by Dr. Dougherty and Seconded by Reverend McCracken. All in favor. Motion passed.

Mr. Beckett said that he will go through the proposals for Underwriter and put together a list of all the qualifications and present them in December.

A call for an Executive Session was called at 4:46 PM.

Meeting resumed at 4:50 PM

A motion was made to adjourn by Rev. McCracken and seconded by Mrs. Grimshaw. All in favor. Motion passed unanimously. Meeting Adjourned at 4:50 pm