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**Reading Area Water Authority  
Board Meeting  
Tuesday December 17, 2019**

The Board Meeting of the Reading Area Water Authority was held on Tuesday December 17, 2019 at 4:00 PM in the Board room of the RAWA Administration office, 1801 Kutztown Road, Reading PA 19604. Present were Dr. Phillip Dougherty, Mrs. Cecile Grimshaw, Reverend Steven McCracken, Executive Director Bill Murray, Attorney Ed Stock, Solicitor. Absent was Vice Chairman Steve Symons.

Reverend McCracken called the meeting to order at 4:08 pm.

No Public Comment

Executive session was called at 4:10 PM

Meeting resumed at 4:24 PM

Attorney Stock explained that the Union contract for the RAWA employees has been reviewed by Mr. Murray and himself and make the recommendation that it be approved by the Board of Directors.

Reverend McCracken asked for a motion to approve the Union contract for Rank and File employees. Motion was made by Dr. Dougherty and seconded by Mrs. Grimshaw. All in favor. Motion passed.

Reverend McCracken asked for a motion to approve the First Level Union contract for employees. Motion was made by Dr. Dougherty and seconded by Mrs. Grimshaw. All in favor, Motion passed.

Reverend McCracken asked for a motion to pass the General Fund Payments for \$656,207.02, Capital Fund Payments for \$66,272.00, Escrow Payments for \$38,136.34 and the Birdsboro Power Escrow Payments for \$44.00. Motion was made by Dr. Dougherty and seconded by Mrs. Grimshaw. All in favor, Motion passed.

Reverend McCracken asked for a motion to approve the stated Board of Directors meeting minutes from November 19, 2019. Motion was made by Dr. Dougherty and seconded by Mrs. Grimshaw. All in favor, Motion passed.

Reverend McCracken asked for a motion to approve the 2020 General Fund Budget. Motion was made by Dr. Dougherty and seconded by Mrs. Grimshaw. All in favor, Motion passed.

Reverend McCracken asked for a motion to approve the 2020 Capital Budget. Motion was made by Dr. Dougherty and seconded by Mrs. Grimshaw. All in favor, Motion passed.

Mr. Murray presented to the Board of Directors the Lead Replacement program. The program will be limited to up to 25 homes that could be identified as having a lead service. The RAWA will do the work and also have a licensed plumber/Master Plumber be involved in the work since all work will be inspected by the city plumbing inspector upon completion. Motion was made by Dr. Dougherty and seconded by Mrs. Grimshaw. All in favor, Motion passed.

Attorney Stock reviewed with the Board of Directors the recommendation of an Underwriter to work with NW Financial on the refinancing of bonds. The recommendation of a team of Stifel Nicolaus and RBC Capital Markets, with a 60/40 split, with underwriter's counsel of not to exceed \$20,000. Stifel would act as the lead Underwriter. Motion was made by Dr. Dougherty and seconded by Mrs. Grimshaw to hire both Stifel Nicolaus and RBC Capital Markets as an Underwriting team. All in favor, Motion passed.

Reverend McCracken asked for a motion, with regret, to accept the resignation of Chairman Ralph Johnson. Motion was made by Dr. Dougherty and seconded by Mrs. Grimshaw. Dr. Dougherty stated that a letter of accommodation be drafted and Mr. Murray suggested a gift be awarded to Mr. Johnson at a future Board of Directors meeting. All in favor, Motion passed.

Reverend McCracken asked for a motion to approve the 2020 Dates for the Board of Directors meetings, to be held on the third Tuesday of each month. Motion was made by Dr. Dougherty and seconded by Mrs. Grimshaw. All in favor, Motion passed.

Mr. Murray let the Board of Directors know that the monthly Internal Audit Report was checked and is in order. Mr. Murray addressed the recent articles written by the Berks County Community Foundation and let them know that BCW&SA is meeting to discuss a course of action to address misrepresentation of their article.

Mr. Scott Carl from SSM let the Board know that the Siphon Chamber project is completed and the Certification of Completion is being issued to DEP and will be presented at the next board meeting.

Dr. Dougherty made a motion to adjourn the meeting at 5:05 PM

A motion was made to adjourn by Rev. McCracken and seconded by Mrs. Grimshaw. All in favor. Motion passed unanimously. Meeting Adjourned at 4:50 pm