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**Reading Area Water Authority  
Board Meeting  
Monday February 24, 2020**

The Board Meeting of the Reading Area Water Authority was held on Monday February 24, 2020 4:00 PM in the Board room of the RAWA Administration office, 1801 Kutztown Road, Reading PA 19604. Present were Chairman Reverend Steven McCracken, Dr. Phillip Dougherty, Mrs. Cecile Grimshaw, Executive Director Bill Murray, Attorney Ed Stock, Solicitor, Director of Maintenance and Operations Gary Phillips, Engineer Scott Carl.

Vice Chairman McCracken called the meeting to order at 4: pm.

No Public Comment

Attorney Stock took over the meeting to recognize the resignation of Chairman Steve Symons. Attorney Stock asked for a nomination for replacing Mr. Symons. Dr. Dougherty nominated Reverend McCracken for Chairman of the Board. Mrs. Grimshaw seconded the motion. Nominations were closed. All in favor. Motion to appoint Reverend as Chairman of the Board passed.

Attorney Stock then asked for a nomination for Vice Chairman of the Board of Directors. Mrs. Grimshaw nominated Dr. Dougherty. Chairman McCracken seconded the nomination. Nominations were closed. All in favor. Motion to appoint Dr. Dougherty as Vice Chairman of the Board of Directors was passed.

Reverend McCracken resumed the meeting asking for a motion to approve the stated board minutes from the January 21, 2020 meeting. Mrs. Grimshaw made the motion to approve and Dr. Dougherty seconded that motion. All in favor. Motion passed.

Reverend McCracken asked for a motion to approve the payment of February 21, 2020 Invoices, General Fund for \$508,588.30, the Capital Invoices for \$696,174.64, the Escrow Fund Invoices for \$13,076.45 and the Utility General Fund Invoices for \$17,320.87. Dr. Dougherty made the motion to approve the payment of invoices and Mrs. Grimshaw seconded the motion. All in favor. Motion passed to issue payment for the invoices.

Mr. Murray went over the Internal Audit Report that is done each month, indicating everything was in order. Mr. Murray reviewed with the Board of Directors a project that is beginning to rehabilitate the Distribution building for the employees to have the area and facilities updated. Everyone agreed that it is in need of updating and Bill will provide progress reports and anything that would need to be approved in the coming months.

Mr. Gary Phillips, Director of Maintenance and Operations gave his report to the Board of Directors. He asked for approval of the purchase of previously approved Capital expenses for a Kubota Mower at a discounted PA cost of

\$19,554.15, a WIMS Historian at the cost of \$20,500 and Shoring at a cost of \$14,800. Dr. Dougherty made a motion to approve the Capital Expenditures and Mrs. Grimshaw seconded the motion. All in favor. Motion approved.

Mr. Scott Carl from SSM Engineering went over his engineering report that was supplied to the Board of Directors. Mr. Carl went over the Fluoride Grant/Feed System replacement project. RAWA was awarded \$20,000 and he will be working with Mr. Phillips on the plans for this grant money. The CFA Grant Status should be reviewed by May and hoping for a decision on who will receive money by July.

Attorney Stock along with Peter Edelman, Tom Beckett and Mark Quinn went over the purchasing of the Bonds and refunding of the Series of 2011 Bonds, explaining the process of the purchase and asking to authorize a resolution for the Board of Directors to be authorized to approve all documents required for the purchase. Mr. Edelman went over the potential savings as of this date for the Authority but indicated that the market is prime for even more savings.

Motion to approve the resolution to proceed with the refunding of the 2011 bonds, Mrs. Grimshaw made the motion and Dr. Dougherty seconded the motion. All in favor. Motion approved. Chairman McCracken proceeded to sign the documents presented and also the resolution.

Mr. Murray let the Board of Directors know that he was approving the yearly increase for the management team, excluding himself to take affect March 1, 2020. Because it is included in the yearly budget and already approved by the board of Directors no motion was needed.

Motion to adjourn the meeting was made by Dr. Dougherty.