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READING AREA WATER MEETING MINUTES MARCH 17, 2020

On Tuesday March 17, 2020 at 4:00 pm, The Reading Area Water Authority Board of Directors met for the monthly meeting. In attendance were Chairman Reverend McCracken, Executive Director Bill Murray, Solicitor Ed Stock, RAWA Administrator Suzanne Ruotolo, Via Phone Conference was Vice Chairman Dr Dougherty, Board Member Mrs. Grimshaw and Mr. Scott Carl, SSM Engineering.

The Meeting was called to order at 4:00 pm. With the Pledge of Allegiance and moment of silence.

There was no public comment.

Chairman McCracken asked for a motion to approve the invoices to be paid on March 17, 2020, the General Fund for \$515,066.95, Capital Fund for \$156,509.79 and the Escrow Fund for \$20,417.50. A motion was made by Mrs. Grimshaw and seconded by Dr. Dougherty. All in favor. Motion passed

There were no Board member reports.

Executive Director Murray presented to the Board of Directors a proposal to replace the roof at the Filter plant Pavilion at a cost of \$12,300.00. Chairman McCracken asked for a motion to approve the replacement of the roof at a cost of \$12,300.00, work being done by Fischer's Roofing & Siding, LLC, a capital project already approved in the 2020 Capital Budget. Motion was made by Dr Dougherty and Seconded by Mrs. Grimshaw. All in favor. Motion passed.

Mr. Murray let the Board know that the Monthly Internal audit was done and everything was balanced.

Mr. Murray let the Board of Directors know the annual audit with RKL will be done remotely this year. Everyone agreed this would be the best practice.

Mr. Murray said that the Water Buffalo had been placed out in the RAWA Administration parking lot for customers in need of water during the pandemic. A total of 3200 gallons had been given out in the 2 days that it was placed out there.

Mr. Murray told the Board of Directors that on March 26, 2020 the refinancing of the Bonds will be completed with a total yearly savings to the Authority of \$7,700,000 and an over all savings of over \$13.5 Million dollars.

Mr. Scott Carl from SSM Engineering let the Board of Directors know that the bidding award recommendation for the 2020 various paving projects should be presented to Construction Masters LLC at a bid of \$199,914.20. They were the 2nd lowest bidder, but were chosen after the low bidders paperwork had addition errors and was sent back to them. At which time they withdrew their bid. All of the paperwork was reviewed by Attorney Stock and approved. Motion to approve the low bid for the 2020 Paving Projects was made by Dr. Dougherty and Seconded by Mrs. Grimshaw to award Construction Masters LLC at a cost of \$199,914.20. All in favor. Motion passed.

Motion to adjourn at 4:10 pm was made by Dr. Dougherty.

Mr. Scott Carl gave his Engineering report, indicating the bid award for the Park Ave, 3rd & Walnut St paving project was given to