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READING AREA WATER AUTHORITY
BOARD MEETING

Held via ZOOM video conference ID 869 8997 8970 at 4:00 PM
Tuesday, June 16, 2020

In attendance were Chairman McCracken, Vice Chairman Dr. Dougherty, Board members Mrs. Grimshaw, Mr. Jamal Abodalo, Mr. Richard Carpenter and Mr. Earl Lucas, Executive Director Bill Murray, Solicitor Attorney Ed Stock, Engineer Scott Carl, Gary Phillips, Director of Maintenance and Operations, Anthony Reynolds, Distribution Superintendent, Suzanne Ruotolo, Administrator, Sandra Kieffer, Accounting Manager, Wendalin Marrero, HR, and Jeremy Long, The Reading eagle.

Meeting was brought to order at 4:00PM and the Pledge of Allegiance and a moment of silence were conducted.

There was no public comment submitted.

Chairman McCracken welcomed the new Board member, Mr. Earl Lucas.

Chairman McCracken asked for a motion to approve the RAWA Board minutes from June 19, 2020. A motion was made by Dr. Dougherty and Seconded by Mrs. Grimshaw. All in favor. Motion passed.

Chairman McCracken asked for a motion to approve the June 19, 2020 Invoices for the General Fund in the amount of \$425,260.00, the Capital Fund in the amount of \$66,552.09 and the Escrow Fund in the amount of \$33,658.12. A motion was made by Dr. Dougherty and seconded by Mrs. Grimshaw. All in favor. Motion passed.

Executive Director Report

Mr. Murray let the Board of Directors know that the monthly internal audit is included in their monthly board package and that all balances were reviewed and checked.

Mr. Murray went over the month's activities. RAWA participated in the Unity of Love vigil held in Centre Park by providing water to the public, a SWIFT reach call was sent out on behalf of the city in regards to the county going Green, an update on the Store Yard project was given, and a review of the hydrant sprinklers that will be used for the upcoming Wacky Water Wednesday's that will take place throughout the summer at various locations in Reading. Also a COVID19 update was given on the different things that are being done to help keep the employees safe while in the work place.

Engineering Report

Mr. Brian Hassinger presented to the Board of Directors the monthly Engineering report. He asked that the Board make a motion to put out a public bid for the replacement of the 24" Butterfly valve at a cost not to exceed \$55,000 with a target completion date of September 18, 2020. Chairman McCracken asked for a motion to put the 24" Butterfly replacement valve out for public bid at a cost of not more than \$55,000 with a target date of completion September, 18, 2020. Dr. Dougherty made the motion and Mrs. Grimshaw seconded the motion. Dr. Dougherty asked if this was a replacement for something that had failed. Mr. Hassinger said yes it was determined by the recent dive inspection that it needed to be replaced. Mr. Murray asked if this bid would be done with prevailing wages. Mr. Hassinger said yes, it is with prevailing wages. All in favor, motion passed.

Solicitor Report

Attorney Stock reviewed a preliminary proposal for Water Service and improvements for CORE5, Upper Tulpehocken Township. The construction of a warehouse building is being proposed, and the township asked that RAWA provide the water supplier. To get this project accomplished, an agreement is being developed to show that the developer will reimburse RAWA with all Engineering costs and Legal services, and once completed at their cost, will dedicate the line back to RAWA to provide water services. Attorney Stock is asking for the Board to make a motion to allow the Executive Director to sign the agreement once it has been completed and the terms are approved by both the contractor and Attorney Stock. A motion was made by Dr. Dougherty and seconded by Mrs. Grimshaw. All in favor. Motion approved.

Attorney Stock reviewed to the Board of Directors roll of Assistant Secretary. As in past practice, all board members have been given this roll of Assistant Secretary and he is asking the Board to make a motion to appoint the 3 new Board Members, Mr. Carpenter, Mr. Abodalo and Mr. Lucas as Assistant Secretary's. Dr. Dougherty made the motion and Mrs. Grimshaw seconded the motion. All in favor. Motion approved.

Next board meeting will be held July 21, 2020 at 4:00 PM.

Motion made to adjourn meeting by Dr. Dougherty at 4:58 PM.