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READING AREA WATER AUTHORITY
BOARD MEETING
Held via ZOOM virtual conference at 4:00 PM
Tuesday January 19, 2021

In attendance were, Chairman Reverend Steven McCracken, Vice Chairman Dr. Phillip Dougherty, Board Members, Mrs. Cecile Grimshaw, Mr. Richard Carpenter, Mr. Jamal Abodalo, Mr. Earl Lucas and Mr. Dan Luckey, RAWA Solicitor Attorney Edwin Stock, Executive Director Mr. Bill Murray, Director of Maintenance and Operations Mr. Gary Phillips, Distribution Superintendent Mr. Tony Reynolds, Administrator Mrs. Sue Ruotolo, Accounting Manager Mrs. Sandie Kieffer, Human Relations Manager Mrs. Wendalin Marrero, Plant Superintendent Mr. Patrick Bauer, Customer Service Manager Ms. Tracey Karish, Engineering Manager Mr. Yuri Evans, Mr. Brian Hassinger from SSM Engineering.

Meeting was brought to order at 4:00 PM and the Pledge of Allegiance and moment of silence was observed.

The meeting was turned over to the Solicitor to conduct the reorganization of the Board officers. Attorney Stock asked for a nomination of the Chairman of the Board of Directors. Dr. Dougherty nominated Reverend Steven McCracken. No other nominations were presented, and Dr. Dougherty asked that the nominations be closed. Attorney Stock asked for a motion to approve the nomination of Reverend McCracken as the Chairman of the Reading Area Water Authority Board of Directors. A motion was made by Dr. Dougherty and seconded by Mr. Carpenter. All in favor. Motion was approved.

Attorney Stock asked for a nomination of the Vice Chairman of the Board of Directors. Chairman McCracken nominated Dr. Dougherty. No other nominations were presented, and Chairman McCracken asked that the nominations be closed. Attorney Stock asked for a motion to approve the nomination of Dr. Dougherty for Vice Chairman of the Board of Directors. A motion was made by Chairman McCracken and seconded by Mr. Carpenter. All in favor. Motion approved.

Attorney Stock asked for a motion to approve all Board Members as Assistant Secretary and Treasurer. A motion was made by Dr. Dougherty and seconded by Mr. Carpenter. All in favor. Motion approved.

The meeting was then turned back over to the Chairman of the Board.

Chairman McCracken asked for a motion to approve Professionals Service for Engineering, Auditing and Solicitor. A motion was made by Dr. Dougherty to approve SSM Engineering as RAWA's Engineering firm, Rick/Stock Attorney at Law, Attorney Stock as the RAWA Solicitor and RKL as the Auditing firm for RAWA. The motion was seconded by Mr. Carpenter. Mr. Luckey asked if the Professional services were sent out in an RFP or advertised. Attorney Stock let Mr. Luckey and the Board of Directors know that an RFP is not necessary due to the Municipal

Authorities Act where the Board appoints the positions. Mr. Luckey asked that a policy be created to advertise the Professional Services in the future. All in favor. Motion approved.

Mr. Murray let everyone know that in July the RFP's for professional services would go out for 2022. Chairman McCracken asked for a motion to approve the December 15, 2020 Board Minutes. Dr. Dougherty made a motion to approve the minutes for the December 15, 2020 meeting and Mrs. Grimshaw seconded the motion. All in favor. Motion approved.

Chairman McCracken asked for a motion to approve payment of the January invoices, for General Fund in the amount of \$364,298.28, Capital Fund in the amount of \$3,683.90 and the Escrow Fund in the amount of \$24,913.53. A motion was made by Dr. Dougherty and second by Mrs. Grimshaw to approve the payments of the January Invoices as presented. All in favor. Motion approved.

Mr. Murray made a presentation to the Board of Directors on a past contribution to the City of Reading for Camera installation in the amount of \$25,000. He explained that he would like RAWA to again make this contribution to the City to help fund a program for businesses and homeowners wishing to install cameras where a 50/50 type program will be available. Chairman McCracken asked for a motion to approve the contribution of \$25,000 to be given to the City of Reading to help fund a camera installation program. Dr. Dougherty made the motion as presented and Mrs. Grimshaw seconded it. There was some discussion, and motion to approve. All in favor. Motion approved.

Mr. Murray presented for approval the purchase of 3 Turbidity Meters, that were approved in the Capital budgets in 2020 and again in 2021 for \$21,800. The proposed cost is \$17,913.00 – Gary Phillips went over the need and the proposal with the Board of Directors. A motion to approve the purchased as presented was made by Dr. Dougherty and seconded by Mrs. Grimshaw. There was discussion and a motion was made to approve the purchase. All in favor. Motion approved.

Solicitor Stock presented the CLP and CORE5 Rate resolution to the Board of Directors and asked for a motion to approve as presented. Mr. Abodalo made a motion to approve the Rate Resolution for CLP and CORE5 and Dr. Dougherty seconded the motion. All in favor. Motion approved.

Chairman McCracken let the Board of Directors know the next monthly meeting will be held on February 16, 2021 at 4:00pm.

Motion to Adjourn was made by Dr. Dougherty at 5:04 pm