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READING AREA WATER AUTHORITY
BOARD MEETING
Held via ZOOM virtual conference at 4:00 PM
Tuesday December 15, 2020

In attendance were, Vice Chairman Dr. Phillip Dougherty, Board Members, Mr. Richard Carpenter, Mr. Earl Lucas and Mr. Dan Luckey, RAWA Solicitor Attorney Edwin Stock, Executive Director Mr. Bill Murray, Director of Maintenance and Operations Mr. Gary Phillips, Distribution Superintendent Mr. Tony Reynolds, Administrator Mrs. Sue Ruotolo, Accounting Manager Mrs. Sandie Kieffer, Human Relations Manager Mrs. Wendalin Marrero, Plant Superintendent Mr. Patrick Bauer, Customer Service Manager Ms. Tracey Karish, Meter Manager Mrs. Amy Styer, Engineering Manager Mr. Yuri Evans, Mr. Brian Hassinger from SSM Engineering and. Absent were Chairman Reverend Steven McCracken, Mrs. Cecile Grimshaw and Mr. Jamal Abodalo.

Meeting was brought to order at 4:00 PM and the Pledge of Allegiance and moment of silence was observed.

Vice Chairman Dougherty asked for a motion to approve the November 17 and November 24, 2020 Board Meeting Minutes. A motion was made by Mr. Carpenter and seconded by Mr. Lucas. All in favor, Motion passed.

Vice Chairman Dougherty asked for a motion to approve the invoices for the General Fund \$277,947.01, the Capital Fund for \$30,547.20, the Escrow Fund for \$15,664.20. Motion was made by Mr. Luckey and seconded by Mr. Carpenter. All in favor. Motion passed.

Mr. Murray presented the monthly financial documents and the Department Reports to the board and let them know if they had any questions to please reach out to him and went over the monthly projects being worked on by the distribution area.

Mr. Murray presented to the Board of Directors the 2021 Operating Budget. Vice Chairman Dougherty asked for a motion to approve the 2021 Operating Budget for \$33,367,404.00, A motion was made by Mr. Luckey and Seconded by Mr. Carpenter. A discussion was had and motion to approve. All in favor. Motion passed

Mr. Murray presented to the Board of Directors the 2021 Capital Budget, reminding the board that anything approved over \$10,000.00 will again be presented to the board when purchases are made. Vice Chairman Dougherty asked for a motion to approve the 2021 RAWA Capital Budget. Motion was made to approve the 2021 Capital Budget by Mr. Carpenter and seconded by Mr. Lucas. A discussion was had and motion to approve. All in favor. Motion passed.

Mr. Murray presented to the Board of Directors the 2021 RAWA Monthly Board meeting schedule. Vice Chairman Dougherty asked for a motion to approve the 2021 Board of Directors Meetings. Mr. Luckey made a motion and it was seconded by Mr. Lucas. All in favor. Motion passed.

Mr. Murray presented to the Board of Directors an invoice to replace the body of the 2006 Ford Truck, at a Co Stars price of \$14,191.00. Vice Chairman Dougherty asked for a motion to approve the purchase of a body replacement for the 2006 Ford Truck. A motion was made by Mr. Carpenter and seconded by Mr. Luckey. Mr. Luckey asked about the prices listed on the invoice and asked that the motion be restated. Vice Chairman Dougherty Asked for a motion to approve the purchase of the 2006 Ford Truck body subject to the review and approval of the Solicitor to assure that the price is the Co-stars price listed. Motion was made by Mr. Carpenter and seconded by Mr. Luckey. All in favor. Motion passed.

Mr. Murray presented to the Board of Directors the 2021 Chemical Bids. Vice Chairman Dougherty asked for a motion to approve the 2021 Chemical Bids and award them to the low bidders. A motion was made by Mr. Carpenter and seconded by Mr. Luckey. A discussion was had on the bidding procedures and a motion was made to approve the approve. All in favor. Motion passed.

Mr. Hassinger from SSM Engineering presented to the Board of Directors a Proposal for the Filter 2 & 4 for Construction, Management and Field Observation at a cost estimate of \$31,000.00. Vice Chairman Dougherty asked for a motion to approve the SSM Proposal of Professional Services for the Construction, Management and Field Observation of the replacement of Filters 2 & 4. Motion was made by Mr. Carpenter and seconded by Mr. Luckey. A discussion was had and Mr. Murray went over the scope of the work that needs to be completed per the DEP requirements of replacing the filters. A motion to approve was made, All in favor. Motion passed.

Mr. Hassinger presented to the Board of Directors the Contract Application for payment #1 for Eastern Environmental in the amount of \$16,740.00. Vice Chairman Dougherty asked for a motion to approve the payment of \$16,740.00 to Eastern Environmental for application of Bond and insurance. Motion was made by Mr. Luckey and seconded by Mr. Lucas. All in favor. Motion passed.

Attorney Stock presented to the Board of Directors and asked for a motion to approve the Predevelopment and permitting agreement for the CORE 5 Development in Bethel Township. Motion was made by Mr. Luckey and seconded by Mr. Carpenter. A discussion was had on the project and Mr. Murray and Mr. Hassinger provided information on the development. All in favor. Motion passed.

Vice Chairman Dougherty let the Board of Directors know the next board meeting would be held on January 18, 2021 at 4:00 pm.

Motion to Adjourn was made by Mr. Luckey