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READING AREA WATER AUTHORITY
BOARD MEETING
Held via ZOOM virtual conference at 4:00 PM
Tuesday February 16, 2021

In attendance were, Chairman Reverend Steven McCracken, Vice Chairman Dr. Phillip Dougherty, Board Members, Mrs. Cecile Grimshaw, Mr. Richard Carpenter, Mr. Jamal Abodalo, Mr. Earl Lucas and Mr. Dan Luckey, RAWA Solicitor Attorney Edwin Stock, Executive Director Mr. Bill Murray, Director of Maintenance and Operations Mr. Gary Phillips, Distribution Superintendent Mr. Tony Reynolds, Administrator Mrs. Sue Ruotolo, Accounting Manager Mrs. Sandie Kieffer, Human Resources Manager Mrs. Wendalin Marrero, Plant Superintendent Mr. Patrick Bauer, Meter Reading Manager Mrs. Amy Styer, Customer Service Manager Ms. Tracey Karish, Engineering Manager Mr. Yuri Evans, Mr. Brian Hassinger and Ralph Johnson from SSM Engineering.

Meeting was brought to order at 4:00 PM and the Pledge of Allegiance and moment of silence was observed. There was no public comment.

Chairman McCracken asked for a motion to accept the January 19, 2021 Board minutes. Motion was made by Mr. Luckey and seconded by Mrs. Grimshaw. Mr. Luckey asked that a correction be made to the minutes as he had questioned the process of professional services being advertised.

Mr. Luckey asked that a policy be created to appoint the professional services positions in the future. Mr. Murray and Attorney Stock said with the Municipal Authorities Act that the Board appoints the professionals, but they would work on a policy and present it to the Board of Directors if that is what was wanted. Mr. Luckey asked that they do that.

A motion was made to accept the January 19, 2021 Minutes with the correction. Motion made by Mr. Luckey and seconded by Mrs. Grimshaw. All in favor. Motion approved.

Chairman McCracken asked for a motion to approve payment of the February invoices, for General Fund in the amount of \$439,817.62, Capital Fund in the amount of \$3,107.95 and the Escrow Fund in the amount of \$287,487.87. A motion was made by Dr. Dougherty and second by Mrs. Grimshaw to approve the payments of the January Invoices as presented. Mr. Abodalo had a question concerning one invoice and a decision to go into executive session at the end of the meeting was made. All in favor. Motion approved.

Mr. Murray let the board of Directors know that the monthly internal audits were completed and included in their packets along with the monthly department reports.

Mr. Murray asked for the approval of the purchase of a 2021 Trailblazer at a Co-Stars price of \$20,828.47, which was budgeted for \$21,000 in the already approved 2021 Capital Budget. Motion to approve the purchase was made by Dr. Dougherty and seconded by Mr. Carpenter. All in favor. Motion passed.

Mr. Murray asked for the approval of the purchase of a John Deere Excavator at a cost of \$72,174.68, John Deere Skid Steer at a cost of \$43,417.90 and a Tow Master trailer at a cost of \$11,550.00. Total cost \$126,817.58 and was budgeted at \$127,000.00 in the 2021 Capital Budget already approved. Motion was made by Mr. Abodalo and seconded by Dr. Dougherty. All in favor Motion approved.

Mr. Hassinger from SSM engineering gave an update on the current projects, specifically the CORE5 project.

A motion was made to go into executive session was called at 4:50 pm.

Executive session concluded at 5:21 PM and no action was needed.

Chairman McCracken let the Board of Directors know the next monthly meeting will be held on March 16, 2021 at 4:00pm.

Motion to Adjourn was made by Dr. Dougherty at 5:21 pm