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READING AREA WATER AUTHORITY
BOARD MEETING
4:00 PM
Tuesday September 21, 2021

In attendance were, Chairman Reverend Steven McCracken, Board Members, Dr. Philip Dougherty, Mr. Richard Carpenter, Mr. Jamal Abodalo, Mr. Earl Lucas, Mrs. Cecile Grimshaw, and Mr. Daniel Luckey, RAWA Solicitor Attorney Edwin Stock, Executive Director Mr. Bill Murray, Director of Maintenance and Operations Mr. Gary Phillips, Distribution Superintendent Mr. Anthony Reynolds, Administrator Mrs. Sue Ruotolo, Human Resources Manager Mrs. Wendalin Marrero, Plant Superintendent Mr. Patrick Bauer, Accounting Manager Mrs. Sandie Kieffer, Customer Service Manager Ms. Tracey Karish, Mr. Brian Hassinger from SSM Engineering.

Meeting was brought to order at 4:04 PM and the Pledge of Allegiance and moment of silence was observed.

Chairman McCracken asked for a motion to approve the August 17, 2021 meeting minutes. A motion was made by Mrs. Grimshaw and seconded by Mr. Lucas. All in favor. Motion passed.

Chairman McCracken asked for a motion to approve payment of the September 21, 2021 invoices, for General Fund in the amount of \$722,396.59 Capital Fund in the amount of \$284,843.17 and the Escrow Fund in the amount of \$6,850.50. A motion was made by Mrs. Grimshaw and second by Mr. Lucas to approve the payments of the September Invoices as presented. All in favor. Motion approved.

Chairman McCracken let the Board of Directors that Mrs. Grimshaw's appointment will be up at the end of this year and that he would like the Board to send a letter of recommendation to her reappointment to City Council. Mr. Abodalo mentioned that it is City Council that appoints the Board members, Mr. McCracken acknowledge that but wanted to send a letter along with her reappointment paperwork that she will be submitting.

Mr. Luckey stated he recently asked for certain documents and he was not given them, and Chairman McCracken let him know that his concerns would be addressed in executive session.

Mr. Murray let the Board of Directors know the Internal Audit done monthly along with the Department Reports were included in their monthly packet.

Mr. Murray requested that the Board approve the purchase of the Filter Smart Controller and Sensor that was budgeted for \$37,000 in the 2021 approved budget, and the current actual cost is \$35,925.00. A motion was made by Mrs. Grimshaw and seconded by Mr. Lucas. All in favor. Motion passed.

Mr. Murray went over his monthly power point update of current projects showing the use of the new equipment and the damages done by the recent storm. Mr. Murray showed the Board of Directors the damage that could have been caused at the Pump House due to the high waters. He has a few leads on things to possibly help in the future to prevent water flooding the building.

Mr. Hassinger presented to the Board of Directors a Cost Share Resolution in reference to the Water Main Relocation project that crosses over the bridge on Rt 183 and Norfolk Southern Railroad. PennDOT will be responsible for 75% cost and RAWA will take on the 25% cost. Mr. Abodalo asked if there was an occupancy permit. Mr. Hassinger stated yes there is one. Mr. Hassinger went over the project and explained the cost share to the Board of Directors. Motion was made by Mr. Luckey and seconded by Mr. Lucas to approve the Resolution of Cost Share. All in favor. Motion passed.

Mr. Hassinger asked for the approval for payment application #7 to Eastern Environmental for \$99,340.00. A motion was made by Dr. Dougherty and Seconded by Mr. Abodalo. All in favor. Motion passed.

Mr. Hassinger asked for approval to pay MAS General Contractors, the Contractor doing work on the Store Yard project, for the Electrical Contractor in the amount of \$10,980.00, the General Contractor in the amount of \$31,050.00 and the Mechanical Contractor in the amount of \$5,098.50. A motion was made by Dr. Dougherty and Seconded by Mr. Luckey. Mr. Murray gave a brief update on the project. All in favor. Motion passed.

Attorney Stock indicated a need to have an Executive Session.

Meeting moved to Executive session at 5:01 pm
Meeting resumed at 5:33 PM.

No action required.
Motion to adjourn at 5:33 pm by Dr. Dougherty.