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READING AREA WATER AUTHORITY
BOARD MEETING
4:00 PM
Tuesday January 18, 2022

In attendance were Chairman Rev. Steven McCracken, Vice Chairman Dr. Phillip Dougherty, Mr. Earl Lucas, Mr. Richard Carpenter, Mrs. Cecile Grimshaw, Mr. Jamal Abodalo and Mr. Daniel Luckey, RAWA Solicitor Attorney Edwin Stock, Executive Director Mr. Bill Murray, Director of Maintenance and Operations Mr. Gary Phillips, Distribution Superintendent Mr. Anthony Reynolds, Engineering Manager Mr. Yuri Evans, Meter Department Manager Mrs. Amy Styer, Administrator Mrs. Sue Ruotolo, Human Resources Manager Mrs. Wendalin Marrero, Plant Superintendent Mr. Patrick Bauer, Accounting Manager Mrs. Sandie Kieffer, Mr. Brian Hassinger from SSM Engineering.

Meeting was brought to order at 4:00 PM and the Pledge of Allegiance and moment of silence was observed.

Chairman McCracken turned the meeting over to Solicitor Stock for reorganizational of the Board of Directors.

Solicitor Stock asked for nominations for the Chairman of the Board position. Mr. Lucas nominated Rev. McCracken and it was seconded by Mr. Abodalo. Nominations were closed. All in favor. Rev. McCracken has been appointed Chairman.

Solicitor Stock asked for nominations for Vice Chairman of the Board position. Mr. Abodalo nominated Mr. Carpenter and Mr. Luckey seconded the nomination. There were no more nominations. Nominations was closed. All in favor. Mr. Carpenter has been appointed Vice Chairman.

Attorney Stock said that according to the Bylaws the board of directors are all appointed as Assistant Secretary/Treasurer. Motion made by Rev. McCracken and seconded by Mr. Lucas. All in favor. All board members are appointed as Assistant Secretary/Treasurer.

Meeting turned back over to Chairman McCracken.

Chairman McCracken asked for a motion to approve the December 21, 2021, meeting minutes. A motion was made by Mr. Lucas and seconded by Mr. Carpenter. All in favor. Motion passed.

Chairman McCracken asked for a motion to approve payment of the January 2022 invoices, for General Fund in the amount of \$534,488.61 Capital Fund in the amount of \$12,276.27 and the Escrow Fund in the amount of \$12,402.75. A motion was made by Mr. Lucas and seconded by Mr. Abodalo. All in favor. Motion passed.

Mr. Murray let the Board of Directors know the Internal Audit done monthly along with the Department Reports were included in their monthly packet.

Mr. Murray went over the Water Loss report, gave an update on the Ontelaunee Dam project and the Store Yard construction project.

Mr. Murray asked that there be a motion to have the entire Board of Directors sign the current 457B plan as the signatures were outdated from previous Board members. A motion was made for the updated signatures by Mr. Lucas and seconded by Mrs. Grimshaw. All in favor. Motion passed.

Mrs. Ruotolo gave an update on the Low Income Housing Water Assistance Program (LIHWAP) that the state has put in to place as of January 4th. RAWA is currently encouraging customers with past due bills to go online or to the Assistance Office to fill out a application.

There has been about 88 people referred there as of this date. Mr. Luckey asked about the late fees, and Mr. Murray let him know that this program pays for all outstanding late fees, collection fees and other costs for Water and Waste Water only.

Mr. Hassinger from SSM Engineering let the Board of Directors know that the monthly updates of projects was included in his written report and asked if anyone had any questions to let him know.

Mr. Hassinger went over the Route 61 project and went over the costs of the pipe that would be placed around the railroad in Route 61.

Mr. Hassinger asked for the RFP's for the Centrifuge bids be approved. Mr. Hassinger went over what each project would be and said that the low bid has to be disqualified due to lack of following the process. Mr. Abodalo made a motion to reject the bids as presented and was seconded by Mr. Luckey. Mr. Murray said this is a specialty Project and there are certain businesses that handle the type of work needed for this project. Mr. Murray said that a second advertising of the RFP could be done in the future to bring in more bids. All in favor to reject the current bids. Motion passed.

Chairman McCracken let everyone know that the next board meeting would be on February 15, 2022.

Motion to adjourn at 5:05 pm by Mr. Luckey.