

**Inconsistent Usage Adjustment Request Form**

Customer Name:			
Service Address:		Acct. No.	
Phone:		Today's Date:	
<p><b>NOTICE</b>  <i>Complete and return this form along with a copy of the Plumbers Invoice for work completed by a plumber whom is in accordance with the City of Reading Plumbing Code; Section 106 "Permits", as well as a copy of Plumbers Permit in accordance with the Plumbing Code of the City of Reading; Section 106.64 Home Owner Clause, to the Authority <u>no later than the second (2<sup>nd</sup>) Friday following the day of receipt of high bill.</u> The permits <b>MUST</b> be pulled <b>PRIOR</b> to any work being completed. For further information on RAWA Usage Adjustment policies, please visit our website at <a href="http://Readingareawater.com">Readingareawater.com</a>.</i></p> <p><i>Once all work has been completed an appointment needs to be set up with City of Reading Plumbing Inspector for inspection <u>before being submitted to the Authority</u>, No adjustment will be given until the Plumbing Inspector has inspected the property and approved the work that was completed.</i></p>			
Amount questioned:	\$		Bill Date:
Is Bill:	<input type="checkbox"/> Current <input type="checkbox"/> Past Due		
Was Problem discussed with Water Authority personnel?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
If Yes, who:			
What do you consider a fair and reasonable resolution?			

**Attach Plumbers Bill and City of Reading Plumbing Permit with this form to qualify for an adjustment. Incomplete forms will be returned to sender**

OFFICE USE ONLY			
Date:			
Final Decision:	<input type="checkbox"/> Request Denied	<input type="checkbox"/> Approved Relief:	\$